

Staff Uniform 2021/2022

Employment

Policy Statement

The aims of this policy are to promote a professional environment to children, parents and visitors at all times.

Staff are responsible for looking after their own uniform and must ensure that they look presentable at all times.

All staff will be provided with 2 t shirts at the expense of the nursery. Any additional uniform must be paid for by the individual member of staff.

T Shirts must be worn with comfortable black trousers and black shoes or trainers.

In the summer months only, staff are permitted to wear shorts as long as they are black and below the knee.

Any member of staff who arrives at the nursery without the correct uniform must report to the nursery manager/deputy immediately. The manager may wish to send you home, without pay, to obtain the correct uniform if a decent explanation is not offered.

No football shirts, sports tops, jeans etc are allowed at any time whilst working at Ladybirds Nursery.

Whilst out in the community, staff must be aware that they are representing the company wearing the Ladybirds uniform.

New uniform will be issued in October 2021, due to new staff being employed during Covid when the uniform was relaxed.

Issue Date January 2016

Date to be Reviewed January 2017

Date reviewed May 2017

Date to be Reviewed May 2018

Date Reviewed May 2018

Date to be Reviewed May 2019

Review Date April 2019

Date to be Reviewed April 2020

Date Reviewed June 2020 (with additional Covid 19 Information)

Date to be Reviewed August 2020

Date Reviewed September 2021 (Covid 19 information removed)

Date to be Reviewed September 2021

Date Reviewed December 2021

Date to be Reviewed December 2022

Date Reviewed

The policy will be reviewed sooner than the review date should any new information be obtained.