



LADYBIRDS
NURSERY






Risk Assessments

Health and safety

Policy Statement





At Ladybirds, we believe that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

The basis of the policy is risk assessment. The risk assessment process is as follows

-  Identification of risk: Where is it? And what is it?
-  Who is at risk? Childcare staff, parents, cooks, cleaners etc?
-  Assessment as to the level of risk as high, medium, low. This is both the risk and the likelihood of it happening, as well as possible the impact if it did.
-  Control measures to reduce/eliminate risk, what will you need to do, or ensure others will do, in order to reduce that risk.
-  Monitoring and review: How do you know if what you have said is working, or is thorough enough? If it is not working, it will need to be amended, or maybe there is a better solution.

Procedures

Our risk assessment process covers adults, children, staff and visitors and includes:

-  Checking for and noting hazards and risks indoors and outside, and in our premises and for activities
-  Assessing the level of risk and who might be affected:
-  Deciding which area need attention; and
-  Developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.

Where more than five staff and volunteers are employed the risk assessment is written and is reviewed regularly

We have health and safety files for each room which are regularly updated and reviewed.

We carry out risk assessments before taking any child out of the building. Whether this full room trip or just on small walks to the local shops and park.

Policy Issued January 2016
Date to be Reviewed January 2017
Date Reviewed May 2017
Date to be Reviewed May 2018
Date Reviewed May 2018
Date to be Reviewed May 2019
Date Reviewed April 2019
Date to be Reviewed April 2020
Date Reviewed

The policy will be reviewed sooner than the review date should any new information be obtained.

