



LADYBIRDS
NURSERY

First Aid

Promoting Health and Hygiene

At nursery, we make every effort to ensure that all children are safeguarded and well cared for. The children are at the centre of our focus in all decision making and arrangements. We see adequate first aid provision as vital in the daily process for the children.

At Ladybirds Nursery our staff are able to take action to apply First Aid treatment in the event of an accident involving a child or adult. At least one member of staff with current paediatric first aid is in the room with the children, or on an outing at any time.

All staff members are trained to paediatric first aid level 3 from 11th October 2016.

We will re-new our knowledge every 3 years.

Procedures

The first Aid kit contains



Triangular bandages



Sterile dressings:

A) Small

B) Medium

C) Large



Assorted plasters (individually wrapped)

-  Sterile eye pads (with bandage or attachment)
-  Safety pins
-  Sterile wipes
-  Tweezers
-  Scissors
-  Burn Shield
-  Disposable gloves
-  Heat retaining blanket
-  Resuscitation face shield
-  Tape
-  Meningitis awareness pack
-  First aid book
-  Aprons

 There are 3 First Aid boxes situated in the hallway downstairs, the baby changing room and preschool upstairs. These are accessible to adults and are kept out of the reach of children

 At the time of admission to our nursery, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.

 Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency department to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital. The child will be accompanied to the hospital by a staff member. This form will be taken to hospital with the child. We are aware of children who cannot be treated whilst at hospital and will be sensitive to these individuals.

 Parents sign a permission form for consent to allow staff to administer basic first aid.



Accident forms are filled in for each accident stating how and when the accident occurred, what action was taken and staff and management signatures. Parents must sign to say they have been informed and that they are happy and agree with treatment given. These forms are then store in the accident file.



For a non-serious head injury, we will make a curtesy call to the parents to let them know their child has had an accident. We will give the parents the option to come and collect the child or leave them at nursery if we see fit. If the child takes a turn for the worse or displays any symptoms common with a head injury the parents will be contacted again immediately.



We will notify Ofsted of any serious accident, illness or injury, or death of any child while in our care, and the action that has been taken. We will make a notification as soon as reasonably practical, but within any event within 14 days of the incident occurring.

Policy Issued January 2016
Date to be Reviewed January 2017
Date Reviewed May 2017
Date to be Reviewed May 2018
Date Reviewed May 2018
Date to be reviewed May 2019
Date Reviewed April 2019
Date to be Reviewed April 2020
Date Reviewed

The policy will be updated sooner than the renewal date should any new information be obtained.

