

Out of Hours Babysitting 2021/2022

Employment

Policy Statement

This policy is for staff working under private arrangements with the nursery parents/carers.

- ❑ Out of hours work arrangements must be between yourselves and not interfere with your employment at the nursery.
- ❑ The nursery's confidentiality policy must be adhered to and respected at all times.
- ❑ Failure to adhere to the confidentiality policy will result in disciplinary action being taken against you, this may be classed as gross misconduct and will result in dismissal.
- ❑ The nursery will not be responsible for any health and safety issues or grievances that may arise.
- ❑ The nursery informs all staff that it is not advisable to mind children on your own premises for a significant period of time. If you do so this could be classed as childminding and you will need to inform Ofsted and have adequate insurance.
- ❑ Nursery information must not be discussed with any parents you may be babysitting for.
- ❑ Ladybirds nursery does hold any responsibility for any matters arising from anything that may happen during babysitting.

Issue Date January 2016

Date to be Reviewed January 2017

Date Reviewed May 2017

Date to be Reviewed May 2018

Date Reviewed May 2018

Date to be Reviewed May 2019

Date Reviewed April 2019

Date to be Reviewed April 2020

Date Reviewed June 2020

Date to be reviewed August 2020

Date Reviewed **November 2021 (Covid updates)**

Date to be Reviewed January 2021

Date Reviewed September 2021

Date to be Reviewed September 2022

Date Reviewed December 2021

Date to be Reviewed December 2022

Date Reviewed

The policy will be reviewed sooner than the review date should any new information be obtained.