



**LADYBIRDS**  
**NURSERY**

## *Partnership with Parents*

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**The importance of building relationships and making links with parents is crucial.**

Working together, and the long-term benefits of a constructive partnership between parents and Ladybirds will have a positive impact on a child's development and learning experiences.

Partnership involves parents, families and Ladybirds Nursery working together to benefit children. Each recognises, respects and values what the other says and does. Partnership involves responsibility on both sides.
















At Ladybirds Nursery, we believe in order for children to receive quality care and early learning that suits their individual needs, parents and staff need to work together in a close partnership. The two-way sharing of information is key to this. The whole nursery team welcomes parents as partners and this relationship needs to be built on trust and understanding. It is important that we are able to support parents in an open and sensitive manner.


We recognise that parents are the child's first carers and educators, and therefore the views and knowledge of their children are paramount in ensuring that we are able to provide the best possible care.


We seek to work in partnership with parents and other agencies to enable us to have the best possible on each child's learning and development.


Any successful partnership needs to have a two-way exchange of information, knowledge and expertise. We aim to create an environment where parents feel welcome and valued.


We will seek to achieve this by implementing the following:


-  We have a notice board for parents and carers. This includes information about upcoming events and any relevant things happening in nursery.
-  Due to Covid 19 parents are no longer allowed into the building, therefore all information required will be put onto the website.
-  We have regular newsletters
-  Newsletter will be available to read on the website, or e mailed if parents request.
-  Parents evening twice a year.
-  We are planning to hold our parents evening over 'Zoom'.
-  This will initially be for the parents of the children who are leaving to begin with.
-  Key person system in place.
-  Key people may differ for the time being, with some staff not returning to work until later in the year.
-  We display our policies and procedures for parents to look at any time
-  Although the policies are still displayed in nursery, they are also all available on the website for anyone to view.
-  We have a comprehensive website where monthly information is displayed
-  This will be promoted as our point of information
-  We have starting points for parents to complete prior to their child starting, we use this as a base line to start their EYFS file
-  Starting points may need to be changed in order to reduce the paper trail.


 We invite parents into the office to complete paperwork before the child starts nursery


 **We cannot accept parents into the building at the moment. Completion of paperwork is being done via e mail.**


 Information given to us by parents about their child is treated as private and confidential. (Unless there is a safeguarding issue)


 Parents are requested to update their contact details when necessary, home address and phone numbers

 There is always an opportunity at the end of the day to speak to staff who have cared for the child during the day, to discuss any issues, or general information.


 **Although parents are not coming into the building, parents can still speak to staff at the end of the day at the back door, by telephone or via e mail.**


 Parents are encouraged to continue learning at home to support their child's development

 We encourage parents to speak to their child in their native language, and ask for key words that we can speak to the children in.

 We share information with parents regarding any potential special educational needs, (see SEN policy for more details)

 We communicate via text message if the parents/carers require this service.

 We have a Facebook page where information is placed when necessary.

 We have an extensive website where you can find information regarding the nursery. The website is:

## Families who have English as an additional language

Ladybirds is committed to ensuring all families feel welcome and included in the nursery. We support children within the nursery who have English as an additional language by using lots of visual aids and trying as best we can to use some key words. We do use some multi-language books whenever possible. We have one designated communication officer who has accessed the ELKLAN course, parents can request information from Natasha (based in the toddler room) regarding any information about supporting communication and language for your child.

## Settling In Sessions

We understand that leaving your child can be a difficult process, but by working with parents, we feel we have devised the best possible settling in programme. We feel that we need to leave it up to the parents to decide when they are ready to leave their child in our care. We allow the parents to settle their child in for as long as possible (within reason) until they are happy that the child is settled, and they have got to know the staff in the room.

Settling in children at this time will be tricky. It is understandable that parents will be anxious about settling in their child. These arrangements need to be discussed on an individual level with each parent in order to ensure both the child and parents are comfortable with any procedures we have in place.

Parents are invited to talk to our nursery chef regarding any dietary requirements needed.

Parents can talk at the back door, they can phone or e mail their childs dietary requirments.

Policy Issued January 2016

Date to be Reviewed January 2017

Date Reviewed July 2016

Date to be Reviewed July 2017

Reviewed May 2017

Date to be Reviewed May 2018

Date Reviewed May 2018

Date to be Reviewed May 2018

Date Reviewed April 2019

Date to be Reviewed April 2020

Date Reviewed June 2020 (additional Covid 19 Information)

Date to be Reviewed August 2020

Date Reviewed

The policy will be reviewed sooner than the review date should any new information be obtained.